



# REGULATIONS

**NOTE: These Regulations MUST be read in conjunction with the latest Constitution of HNA**

**Dated February 2017.**

Last Amended December 2023

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**1) INTRODUCTION**

- 1.1. These Regulations are to be read in conjunction with the Hills Netball Association Incorporated Constitution.

**2) DEFINITIONS**

- 2.1. **“Board”** means the body consisting of the Directors and constituting the committee for the purposes of the Act.
- 2.2. **“Competition Management Sub-Committees”** means the sub-committees appointed by the Board to manage all areas of competition within the Association.
- 2.3. **“Delegate”** means, in respect of an Affiliate Member, the person for the time being appointed as the Affiliate Member's delegate under clause 21(b). **“Affiliated club”** means a club whose nomination has been accepted by The Association and has paid relevant annual registration fees.
- 2.4. **“Regional Administrator”** is the coordinator of the Region as assigned by Netball SA.
- 2.5. **“Pool Umpire”** is any umpire who is rostered on to umpire a match by the Umpiring Sub Committee.
- 2.6. **“Fees”** mean all fees, fines and levies set at the HNA AGM and Netball SA Affiliation.

### 3) MEMBERSHIP

3.1. Current Approved Affiliated Members of HNA plus the Chairperson and Secretary plus contact details are:

Aldgate	Amy Park	0407 859 290	Kemp Rd, Aldgate
	Jacqui Edwards	0413 053 843	<a href="mailto:anc_registration@outlook.com">anc_registration@outlook.com</a>
Bridgewater	Jennifer Wehr	0413 319 182	Anzac Ridge Rd, Bridgewater
	Alisa Fleming	0431 328 335	<a href="mailto:bridgewaternetballclub@gmail.com">bridgewaternetballclub@gmail.com</a>
Crafers	Annelise Morris	0403 710 520	Sharrad Crt, Crafers
	Jessica Lucey		<a href="mailto:crafersnetballclub@gmail.com">crafersnetballclub@gmail.com</a>
Heathfield	Michael Pfitzner	0408 807 824	Longwood Rd, Heathfield
	Elise Campbell-Hand	0417 859 356	<a href="mailto:heathfieldnetballclub@gmail.com">heathfieldnetballclub@gmail.com</a>
Ironbank	Donna Gunn	0414 415 597	Cnr Ackland Hill and Cherry Gardens Rds
	Di Morgan	0427 858 550	<a href="mailto:lbcg.secretary@gmail.com">lbcg.secretary@gmail.com</a>
Mylor	Chelsea Thomas	0410 512 326	Cnr Stock and Strathalbyn Rd, Mylor
	Hayley Daniel	0407 844 027	<a href="mailto:secretarymylornetball@gmail.com">secretarymylornetball@gmail.com</a>
Piccadilly	Elise Carmen	0419 030 708	Atkinson Ave, Piccadilly
	Narelle Beare	0433 017 520	<a href="mailto:piccadilly.netball.club@gmail.com">piccadilly.netball.club@gmail.com</a>
Stirling Comets	Lisa Nairne	0484 616 333	Heathfield High School Longwood Rd, Heathfield
	Landie Powery	0424 530 758	<a href="mailto:stirlingcometsnc@gmail.com">stirlingcometsnc@gmail.com</a>
Summertown	Hanna Heptinstall	0417 378 301	Cnr Tregarthen and Greenhill Rds
	Tracey Liebelt	0412 637 599	<a href="mailto:info@summertownnetballclub.com.au">info@summertownnetballclub.com.au</a>
Uraidla	Lauren Civetta	0407 184 879	Swamp Rd, Uraidla
	Sara Keating	0439 003 739	<a href="mailto:secretary.uraidlanc@gamil.com">secretary.uraidlanc@gamil.com</a>

#### 3.2. Subscription and Membership Fees

- 3.2.1. Life Members Membership Fees are Nil (clause 5.5(e) of Constitution).
- 3.2.2. Life Members may need to pay individual Affiliate Member Club Player Fees.

#### 3.3. Affiliation Process

- 3.3.1. Any netball club may apply for affiliation with The Association, but the Board shall have the power to refuse any such application at its discretion.
- 3.3.2. Any netball club applying for affiliation with The Association may not have the same name or colour combinations as HNA or existing Affiliate Members.
- 3.3.3. Clubs wishing to apply for affiliation will annually forward their application on official forms to the Secretary by the first Monday in March each year. The applications will include, but not be limited to:
  - (a) A list of Club Committee members
  - (b) The registered Club colours and uniform

- (c) Court location

#### 4) COMPETITION MANAGEMENT

##### 4.1. Rules of Play

4.1.1. The Hills Netball Association Incorporated (hereinafter referred to as "The Association") will consist of two (2) separate divisions.

- (a) JUNIOR DIVISION (17yrs & under)

- (b) SENIOR DIVISION

4.1.2. "Junior Division" consists of female players aged between those turning seven (7) and those turning seventeen (17) and male players aged between those turning seven (7) and those turning thirteen (13) years of age in the year of competition.

4.1.3. "Senior Division" consists of female players aged between those turning seven (7) years of age in the year of competition and over and male players aged between those turning seven (7) and those turning thirteen (13) years of age in the year of competition.

##### 4.2. Registration

4.2.1. Players may only be registered (single game or full registration) for one (1) HNA affiliated club per Division per season.

4.2.2. If a club plays a player who is registered with another HNA affiliated club within the same division then:

- (a) A fine, to be set by the Board, will be imposed (Fine – refer 4.3.1.(b)(xiii)).

- (b) Each subsequent match played by the player will result in the loss of one (1) premiership point from the team's accrued total.

4.2.3. Players must be registered in PlayHQ prior to taking the court to be registered for the season.

4.2.4. An email containing Club, team, player name and player date of birth for a new player or an unregistered player who is filling in for a team must be sent to the HNA Recording Officer ([HNARO1@outlook.com](mailto:HNARO1@outlook.com)) by 12 noon on the Sunday immediately following the game the new or unregistered player played in. One email per Club should contain relevant details for all new or unregistered players for that Club for the same day.

- 4.2.5. If the single registration form is not submitted on the first match played by that player, then:
- (a) A fine, to be set by the Board, will be imposed (Fine – refer 4.3.1(b)(v)).
  - (b) Each subsequent match played by the unregistered player will result in the loss of one (1) premiership point from the team's accrued total.
  - (c) After having played a fourth match following the single registration process (4.2.4), a player must register in PlayHQ by 5pm on the Monday immediately following the fourth match in order to be eligible to play in finals.
- 4.2.6. Where there is a change of name of any player already registered, the HNA Recording Officer will be notified by the club.

### 4.3. Fees and Fines

4.3.1. All HNA Competition Fees and Fines will be set by the Board at the beginning of the calendar year. For 2023 they are:

(a) Fees:

(i)	Team Registration	\$100
(ii)	Late Team Entry	\$20
(iii)	Team Withdrawal Fee	\$30
(iv)	Fee for Lodging a Complaint	\$10
(v)	Representative Team Levy	\$7 per player
(vi)	Single Registration Fee	\$8
(vii)	Netball SA – Senior Player	\$85(plus GST) per player
(viii)	Netball SA – Junior Player	\$70 (plus GST) per player
(ix)	Pool Umpire Payment	\$35 per match

(b) Fines:

(i)	Non attendance at the AGM	\$50
(ii)	Non attendance at General Meetings	\$30
(iii)	Incorrect/incomplete/late scorecards Refer 4.5.4.(d))	\$5/card
(iv)	If five (5) or more scorecards are missing from any one (1) club in any given week	\$50
(v)	Late single registration/Playing an unregistered player	\$5
(vi)	Not lodging an A1/A2/Inter 1 Match Report (Refer 4.5.4.(f) and 4.5.13.(b))	\$20
(vii)	Not lodging an A1/A2 Umpire Feedback Form (Refer 4.5.4.(g))	\$20
(viii)	Not lodging a match report by the winning team during the finals series	\$20
(ix)	Not entering match results in PlayHQ for each minor round match (Refer 4.5.4.(h))	\$5/team
(x)	Not selecting team (player movement) in PlayHQ for each minor round match (Refer 4.5.4.(i))	\$5/team
(xi)	Playing an unqualified player in a final (Refer 4.5.10.(g)(ii))	\$50
(xii)	Late Invoice Payment Fee (Refer 4.3.2(a))	\$300
(xiii)	Playing a player already registered with a different club (Refer 4.2.2.(a))	\$5



- (xiv) Playing a player in a second match in the same timeslot (Refer 4.5.6.(b))
  - First instance per club \$50
  - Second and subsequent instance per club \$50 and loss of one premiership point

4.3.2. Invoices will be raised and will be due within 30 days of invoice date.

- (a) An invoice for Team Registrations will be raised following the submission of Team Nominations for Grading.
- (b) Any Club failing to make final payment of any invoice by the due date shall incur a fine payable within 14 days of the date of an invoice notifying the club of such fine.
- (c) Any late payment fine outstanding and any club failing to pay all fines and payments due may not be eligible to nominate any teams for the successive year until all such fines and payments have been paid in full. In any event the Board may refuse to accept any or all team nominations from that club in its absolute discretion.
- (d) Invoices will be forwarded to the Club Treasurer and a copy to the Club President.

4.3.3. Un-financial players are defined as having outstanding monies greater than \$10 owed to an affiliated club as at the end of the previous winter season.

- (a) Clubs are to notify the HNA Secretary of un-financial players in writing by the first Monday in December each year.
- (b) The HNA Treasurer will notify the HNA Secretary of un-financial Representative team players in writing by the first Monday in December each year.
- (c) The HNA Secretary will send all clubs a list of un-financial players within two weeks after the first Monday in December each year. Un-financial list will be alphabetical order with no reference to club.
- (d) Only notice of un-financial players from one season previous will be accepted.
- (e) Un-financial players are ineligible for registration by all clubs.
- (f) Players will remain on the list until the HNA Recording Officer receives proof of payment.

**4.4. Grading**

**4.4.1. General Grading**

- (a) Team nominations must be completed in PlayHQ by the date determined by the HNA Recording Officer every year. A cover letter must be sent to the HNA Secretary, stipulating a summary of team requests, from all clubs by the same date.
- (b) Team lists submitted by clubs for the purpose of grading at the beginning of the season may be cross-referenced at the end of the season with games played by such members of the team.

**4.4.2. After the Final Grading**

- (a) Late team applications will only be considered if accompanied by the appropriate fee set by the Board.
- (b) In the Senior Division, withdrawal of a previously graded team can only be done by application to the Board.
- (c) Withdrawal of a Club's previously graded team shall result in a fee, to be set by the Board.

**4.4.3. Regrading**

- (a) The Grading Sub-Committee will review all teams after the completion of the round before the June bye in consultation with the HNA Recording Officer.
- (b) The Grading Sub-Committee reserves the right to adjust points to the grades affected by re-grading decisions.
- (c) The Grading Sub-Committee reserves the right to regrade even if a redraw is necessary and in the best interest of the competition.
- (d) Regrading will not be considered if it requires a breach of age restrictions.
- (e) The Grading Sub-Committee may approach a club to request feedback regarding regrading of a team.
- (f) The Grading Sub-Committee has the power to enforce a regrade of a team(s) provided the regrading is in the best interest of the competition.

- (g) The Grading Sub-Committee must take into consideration availability of umpires, coaching commitments and court availability when regrading.
- (h) The regraded team will be awarded the average of points and percentage of the new grade.
- (i) Player Best and Fairest votes will be transferred to the new division.
- (j) All clubs will be notified by the HNA Secretary of any regrading, clearly indicating any changes in scheduled games.

**4.4.4. Transfers**

- (a) A player who has played at least one game for the current season will not be permitted to transfer during the season from one (1) affiliated Club to another in the same division, except in extreme circumstances and at the discretion of the Competition Management Sub-Committee.
- (b) A player seeking a transfer during the season shall apply in writing to the HNA Secretary who will immediately forward it to the Secretary of the Club from which such player wishes to transfer. The Competition Management Sub-Committee will meet within seven (7) days of receipt of the application.
- (c) No application will be considered if a player is un-financial.
- (d) Clearances will be ratified at the following meeting of the Competition Management Sub-Committee which will also deal with any objections.

**4.5. Matches**

**4.5.1. General Rules**

- (a) All matches shall be played under the rules of the Association in conjunction with the Netball Australia.
- (b) Size five (5) Netball SA approved netballs are to be used in all matches, except in 9 & under grades where size four (4) balls are used.

**4.5.2. Match Times**

- (a) Match times for 2023 season:

9:00am	11 & Under grades
10:30am	Intermediate (15 & Under, 17 & Under) grades

12:15pm                      13 & Under and 9 & Under grades

1:45pm and 3:30pm      Senior grades

- (b) All matches must be played at the programmed time or forfeited, except as outlined in 4.5.2(e) and 4.5.2(f).
- (c) The starting times for all matches shall be decided by the Competition Management Sub-Committee.
- (d) 13 & under grade matches will consist of four (4) twelve (12) minute quarters, 11 & under and 9 & under grade matches will consist of four (4) ten (10) minute quarters.
- (e) A lapse of fifteen (15) minutes on match starting times is allowed for any team with less than five (5) players.
- (f) A delay of thirty (30) minutes on the starting times is allowed when waiting for an umpire, player or coach who has umpired an Association game in the previous time slot, except the first time slot in the morning where there will be no delay. If a delay cannot be verified upon request by way of a scorecard, the match will be deemed a forfeit by the offending team (excluding pool umpires).
- (g) If a game is late in starting, the game may, providing Captains agree, be shortened to four (4) quarters of equal times of not less than ten (10) minutes.
- (h) Breaks will be timed at three (3) minutes at  $\frac{1}{4}$  and  $\frac{3}{4}$  time, five (5) minutes at half time.

**4.5.3. Scoring and Timing**

- (a) The Home team will provide the official scorecard, timekeeper and accurate timing device. The Visiting team will provide the check scorecard, timekeeper and accurate timing device.
- (b) The Home team is responsible for timing the match play and the Visiting team is responsible for injury and interval time.
- (c) The scorers for each team will sit or stand together for the duration of the game.

**4.5.4. Scorecards**

- (a) Scorecards must be filled in correctly. Player's names are to be entered onto the scorecard.
- (b) Surnames must be listed alphabetically. First names as well as surnames must appear on the scorecard. Match day fill-ins can be added at the end of the list.
- (c) At the conclusion of each match both score cards are to be identical in content. The scorers and the umpire shall print and sign their name on the scorecard of the match at which they officiated.
- (d) A fine will be imposed upon the home team whose scorecards are not signed, correctly filled in or delivered to a place nominated by the HNA Recording Officer by 12 noon on the Sunday following the minor round match (Fine - refer 4.3.1.(b)(iii) and (iv)).
- (e) *The Courier* best player to be selected by own team and indicated by an asterisk on the left-hand side of the name.
- (f) A fine will be imposed upon the home A1/A2/Inter 1 team whose match report is not emailed to the HNA Recording Officer ([HNARO1@outlook.com](mailto:HNARO1@outlook.com)) by 12 noon on the Sunday following the minor round match. (Fine – refer 4.3.1.(b)(vi))
- (g) A fine will be imposed upon the A1/A2 team whose Umpire Assessment Form is not emailed to the designated HNA Umpiring Sub Committee representative by 12 noon on the Sunday following the minor round match. (Fine – refer 4.3.1.(b)(vii))
- (h) All scores must be entered by the home team by 10am on the Sunday following the minor round match into the PlayHQ system (Fine – refer 4.3.1.(b)(ix))
- (i) All teams must be selected (player movement) by 10am on the Sunday following the minor round match into the PlayHQ system. (Fine – refer 4.3.1.(b)(x))

**4.5.5. Cancelled, Abandoned and Forfeited Matches**

- (a) If a match is abandoned or forfeited, the home team must submit a scorecard to the HNA Recording Officer. The team forfeited to, may submit a scorecard for registration purposes.
- (b) When a match is abandoned, the scorecard must be signed by both Captains and the Umpire/s.
- (c) Mutual forfeit before the match commences, one (1) point and ten (10) goals will be awarded to each team except 11 & under where it will be one (1) point and five (5) goals.
- (d) Forfeit before the match commences, two (2) points and twenty (20) goals will be awarded to the team receiving the forfeit, except 11 & under grades where two (2) points and ten (10) goals will be awarded.
- (e) Abandoned match or forfeited after commencement of play:
  - (i) The scores are taken as recorded on the scorecard.
  - (ii) The team with the greater number of goals receiving the two (2) points.
  - (iii) The team with the greater number of goals may forfeit to the team with the lesser number of goals, in which case the team which receives the forfeit will receive the two (2) points and twenty (20) goals, except for 11 & under grades where two (2) points and ten (10) goals will be awarded.
  - (iv) In the case of equal score when the match is abandoned each team will be awarded one (1) point.
- (f) In the case of extreme bad weather, a stopped match will be regarded as a mutual forfeit before the match commences or an abandoned match after the commencement of play. This decision will be made by mutual agreement of both umpires.
- (g) Any team which has in one (1) season forfeited three (3) matches will retire from competition for the season.

**4.5.6. Minor Round - Both Divisions**

- (a) Free movement of players between grades is permitted for all minor rounds.
- (b) Players may only play in one game per timeslot. Swapping between games within the same timeslot will not be permitted. Penalty – refer 4.3.1.(b)(xiv)
- (c) A player may play more than one (1) match in a Division within their own Club, in one day, during the minor round.

**4.5.7. Minor Round - Junior Division**

- (a) Junior Division teams shall be graded as Intermediate (17 & under, 15 & under), 13 & under, 11 & under, and 9 & under. This will be taken as at 31st December in the year of competition.
- (b) A team playing an over age player shall forfeit (as per 4.5.5(d)) all matches he/she has played in as an over age player and the best player votes polled in those matches.
- (c) The coach or the captain of a team may approach the umpires during breaks in play to seek rule clarification. Similarly, the umpire should approach the coach NOT the team captain with any comments or rule clarifications.

**4.5.8. Minor Round - Senior Division**

- (a) Where a team in the senior competition must forfeit, any players from either team cannot play in a lower senior grade in the same timeslot on that day; penalty – the lower senior grade match played will be declared a forfeit.

**4.5.9. Modified Rules**

Shall be applied in all 9 years & under grades as follows:

- (a) Goal posts to be 2.43 metres.
- (b) Size 4 ball to be used.
- (c) After catching the ball, throw within four (4) seconds.

- (d) Allow minimum shuffling on the spot to gain balance before throwing, without moving down the court.
- (e) A player may defend an opponent with the ball from a distance of 1.2 metres.
- (f) Strict one on one defence.
- (g) Unlimited substitutions at any time. Before entering the court, the substitute shall tag the player leaving the court. The substitute and the player leaving the court must not interfere with play during the substitution process. The substitute and the player leaving the court must observe the Offside rule when leaving or entering.
- (h) Matches shall consist of four (4) ten (10) minute quarters.
- (i) All players must be rotated through all positions within the season.
- (j) No finals matches are to be played and therefore scores are not to be recorded on a premiership table.
- (k) All players must turn at least seven (7) in the year of competition.
- (l) A scorecard with player's names and positions must be forwarded to the HNA Recording Officer each week.

**4.5.10. Mixed Rules**

- (a) Mixed rules will apply in the senior, Intermediate and 13 & Under competitions as follows:
  - (i) For the duration of the game, teams may have a minimum of zero (0) and a maximum of three (3) males take the court at any one time.
  - (ii) The male players must be placed in the following positions:
    - No more than one (1) male player in the ATTACKING positions (GS or GA)
    - No more than one (1) male player in the MIDCOURT positions (WA, C or WD)
    - No more than one (1) male player in the DEFENCE positions (GD or GK)



**4.5.11. Eligibility for Finals**

- (a) To be eligible for finals in Junior Division a junior player must have played at least four (4) matches in Junior Division during the Minor Round.
- (b) To be eligible for finals in Senior Division a player must have played at least four (4) matches in Senior Division during the Minor Round.
- (c) When a player plays more than one match in the Junior Division or more than one match in the Senior Division on the same day in the Minor Round, the highest grade match in each division will be the qualifying grade.
- (d) A player is eligible to play in the major rounds in the highest grade in which they played the majority of matches in the same division (Junior and or Senior) in both minor and major round matches.
- (e) Where a club has fielded two teams in the same grade, a player is eligible to play in the major rounds in the team (not the grade) in which they played the majority of matches in both the minor and major round.
- (f) Where a player is eligible to play finals, they may play within the team in which they qualify and any grade higher without penalty.
- (g) In the event of an ineligible player taking the court in a final then:
  - (i) The game will be forfeited and awarded to the opposing team.
  - (ii) A fine will be imposed. Refer 4.3.1.(b)(xi).

**4.5.12. Major Round - Both Divisions**

- (a) The venues for major round matches shall be determined by a vote of the Board following nominations by clubs which shall be lodged with the HNA Secretary at least seven (7) days prior to the July Board meeting each year.
  - (i) The Major round shall be played on the dates set down in the programme.
- (b) In the event of a draw in any major round match, grades playing fifteen (15) minute quarters are to have a two (2) minute rest during which time substitutions and positional changes can be made, followed by two (2)

rounds of seven (7) minutes, each without a break for seniors and one minute break for juniors at the change of ends. If the game is still a draw at the end of this extra fourteen (14) minutes of play, then the game is to continue until one (1) team gains a two (2) goal advantage. Grades playing twelve (12) and ten (10) minute quarters are to have a two (2) minute rest during which time substitutions and positional changes can be made, followed by two (2) rounds of five (5) minutes, each without a break for seniors and one minute break for juniors at the change of ends. If the result is still a draw continue play until one (1) team has a two (2) goal advantage.

- (c) Semi-finals
  - (i) Match A FIRST TEAM v SECOND TEAM
  - (ii) Match B THIRD TEAM v FOURTH TEAM
- (d) Preliminary Final
  - (i) Match C Loser of MATCH A v Winner of MATCH B
- (e) Grand Final
  - (i) Winner of MATCH A v Winner of MATCH C

**4.5.12. Premiership Points**

- (a) Two (2) premiership points shall be awarded to the winning team, one (1) point to each team if the match is a draw.
- (b) Bye will not accrue any points or goals.
- (c) At the end of the minor round in each grade, excluding 9 & under, the four (4) teams that have gained the most premiership points shall compete in the major round.
- (d) In the event of two (2) or more teams in the grade gaining the same number of premiership points, their position will be determined on a percentage of the goals they have thrown throughout the minor round using Netball SA's formula.

**4.5.13. A1 Grade Competition**

- (a) Match Reports must be submitted by the home team to the HNA Recording Officer ([HNARO1@outlook.com](mailto:HNARO1@outlook.com)) by 12 noon on the Sunday following the minor round match. (Fine – refer 4.3.1.(b)(vi))
- (b) Best Young Talent Award  
The HNA Best Young Talent Award will be awarded annually to the player with the most Best and Fairest votes where the following criteria have been met:
  - (i) Eligible players are those aged twenty one (21) and under as at the 31st December in the year of competition.
  - (ii) Played more than four games in the A1 Grade during the season.
  - (iii) In the event of a tie, each player shall receive a trophy.
- (c) Any player suspended shall be ineligible for the Best New Talent Award.
- (d) Coach of the Year Award
  - (i) Coach of the Year Award is to be awarded to the coach(es) of the team that finishes in top position on the A1 Grade ladder at the end of the minor round.
- (e) Team of the Year Award  
The Team of the Year Award is to be awarded to ten (10) court position players, three (3) goalers, four (4) mid-courtiers and three (3) defence players.
  - i. Eligibility
    - a. A player must qualify for finals (play a minimum of four (4) A1 Grade games for their team in that season).
    - b. A player who has been suspended shall be ineligible for selection in the Team of the Year Award for that year.
    - c. A player will only be able to meet selection criteria for the Team of the Year Award in Rounds 1 to 12.
  - ii. Voting
    - a. The Board will provide a list of eligible players to clubs for their consideration and voting at the start of Round 13.

Players will be eligible for the area(s) of the court as nominated by their Club.

- b. Votes shall be made by all teams within the HNA A1 Grade with teams unable to vote for their own players.
  - c. Voting requires each team to select the top three (3) goalers, the top three (3) mid courters and the top three (3) defenders on a three (3), two (2) one (1) basis.
  - d. Clubs must return completed votes to the Board on the weekend of Round 14.
- iii. Selection
- a. The three (3) goalers, four (4) mid courters and three (3) defenders to get the most votes will be selected for the HNA A1 Grade Team of the Year.
  - b. Should there be multiple players on equal votes for a court area, the Team of the Year Award winner will be selected based on the players with the highest Best and Fairest votes. If there is a tie, there will be a count back of Best and Fairest votes.
  - c. Should there still remain a tie, an additional Team of the Year award winner will be selected for that court area.

#### **4.6. Representative Team Eligibility**

##### **4.6.1. Team Eligibility**

- (a) To be eligible to participate in Country Championship matches representatives must be registered and have played in four (4) matches in the Hills Netball Association within the current season prior to the Country Championships. Representative Team Members must be committed to play the season with their registered club.
- (b) To be eligible to participate in Association matches, representatives must be registered and have played in the Hills Netball Association within the current season.
- (c) Under exceptional circumstances a player playing less than four (4) matches may apply to Netball SA for an exemption.

**4.6.3. Selection**

- (a) All teams will consist of ten (10) players, but not limited to: at the discretion of the selectors for the age group.

**4.6.3. Movement of Players**

- (a) Should a player want to move clubs preceding their year in a Hills Netball Association Representative team, an application needs be submitted to the Hills Netball Association Board for consideration (case by case/own merits).
- (b) The application must be considered/granted prior to registering for a Representative team the following year, to avoid quoting an incorrect club at registration time.
- (c) Representative coaches should discourage any movement of players to other clubs, especially their own.

**4.7. Trophies**

4.7.1. All Premiership and Perpetual Trophies competed for annually will remain the property of The Association. Affiliated Clubs are responsible for the safe custody of the trophies won by them during the period in which they are held after presentation. A trophy shall be given to the best and fairest player and runner up in each grade, calculated as follows from the umpire's votes.

- (a) Three (3) points for a first vote.
- (b) Two (2) points for a second vote.
- (c) One (1) point for a third vote.

4.7.2. In the event of a draw each player shall receive a trophy.

4.7.3. No trophies shall be presented in 9 & under grades.

4.7.4. Upon request from the HNA Secretary, any Club that fails to return a trophy, or that returns a trophy not in good order and condition will be held liable for the cost of its replacement, or of such repair as may be necessary.

**4.8. Coaches**

4.8.1. All grades may have an official, recognised Coach throughout the season including the finals, who may coach from the designated coaching area throughout the game,

except for 13 & Under, 11 & Under and 9 & Under grades where the coach may move freely along the sideline.

#### **4.9. Umpires**

- 4.9.1. An umpire, who is also the coach of the team playing, must not coach during the game, however can be approached by the Captain at all breaks for brief instruction.
- 4.9.2. 9 & under and 11 & under to have umpire/s supplied by the home team.
- 4.9.3. 13 & under to have two (2) umpires supplied by the home team. Penalty - Forfeit.
- 4.9.4. Intermediate (17 & under and 15 & Under) grades and Senior Division home and visiting teams must supply an umpire for each match, excluding matches where pool umpires are allocated by the Umpiring Sub-Committee.
- 4.9.5. The Umpiring Sub-Committee will allocate pool umpires for grades that they determine, following grading.
- 4.9.6. The Umpiring Sub-Committee will arrange for the payment of pool umpires at a fee set in Regulation 4.3.1.(a)(ix). Clubs to be invoiced for one (1) umpire per team participating in matches using pool umpires.
- 4.9.7. Teams without an umpire to officiate shall forfeit to the team who has supplied an umpire, excluding matches where pool umpires are allocated by the Umpiring Sub Committee.
- 4.9.8. The Umpiring Sub-Committee will find suitable neutral umpires for the major round matches that are not affiliated with the teams playing in the match to be umpired.
- 4.9.9. Umpires officiating at all matches will wear white or suitable neutral attire.
- 4.9.10. The Board may make an application to the Netball SA for neutral umpires to officiate at finals matches at the request of the Umpiring Sub-Committee.
- 4.9.11. Umpires to select Club Best and Fairest votes when requested by the Club.

#### **4.10. Uniforms**

- 4.10.1. Each Club must submit a description of the senior and junior uniform for approval by the Association. Description submitted on the Application for Affiliation form lodged by the first Monday in March each year.
- 4.10.2. All uniforms may be designed at the discretion of the Club and must be worn from the first match of the season.
- 4.10.3. All players in the same team must wear the same uniform design.
- 4.10.4. Colours may not be changed without the approval of the Board.

- 4.10.5. On ceasing to be an affiliated club of The Association, the Club will keep the registration of its uniform, and colours, for one year, after which any other Club may apply for the uniform.
- 4.10.6. Advertising of sponsors on uniforms must follow Netball Australia's regulations.
- 4.10.7. Club coaches/team managers are responsible for players wearing the correct uniform as listed by the club from the beginning of the season.
- 4.10.8. Netball specific, full finger gloves are permitted to be worn when a player participates in a match. No medical certificate needs to be provided to the Association. If a player is playing with gloves, the player must have their nails checked by the umpires and adhere to the Official Rules of Netball.
- 4.10.9. Where for cultural reasons a player needs to wear headwear, shirt or leggings, this attire must be close fitting and with headwear, made of a flexible material (ie lycra). In all cases, the uniform must not present a safety risk to the player or other players on court. Exemptions do not need to be sought.
- 4.10.10. Above the knee shorts will be worn by male players in a colour specified in the Application for Affiliation. Shorts must have no visible pockets or zips.
- 4.10.11. All uniform items must be registered as per 4.9.1., specifying permitted colours and grades. Where two colours are specified, a team must all be in the same colour, except sports briefs, where players may wear black, navy or club specified brief.
- (a) 9 & Under, 11 & Under and 13 & Under grades only:
- Windcheaters can be worn on court if registered and the same colour as most of the polo/tunic. Windcheaters cannot have hoods, zips or toggles.
- (b) All grades:
- Long sleeved polos/t-shirts must be registered and worn under the polo/tunic. Must be the same colour of most of the polo/tunic.
  - Black or club nominated colour full or ¾ leggings are permitted. Leggings must be plain (single colour), with no logos, visible pockets or zips.
  - Sports briefs or bike shorts will be black, navy or club specified brief.
  - Sock colour must be registered and worn.

**4.11. Court Quality and Management**

- 4.11.1. All goal posts will have pole protectors that cover at least 80% of the pole. If no pole protectors are present, the visiting team may claim forfeit from the home team.
- 4.11.2. Courts are to be of an even surface and free of debris and mould.
- 4.11.3. All rings must have nets and be at right angles to the pole.

**5) BOARD MANAGEMENT**

**5.1. Nomination for Board Position process (Refer 7.5 Constitution)**

Nominations must:

- 5.1.1. Be in writing;
- 5.1.2. Be in the prescribed form (if any) provided for that purpose;
- 5.1.3. Be signed by the nominee;
- 5.1.4. Disclose any position the nominee holds in a Club, including as an officer, a Participant, a Delegate or an employee; and
- 5.1.5. Be delivered to the Association not less than seven (7) days before the date fixed for the Annual General Meeting.

**5.2. Secret Ballot process**

- 5.2.1. A Returning Officer is to be appointed by the Board. This person cannot be a nominated person on the ballot paper.
- 5.2.2. All eligible Affiliate Member Representatives present at a general meeting will be provided with a voting slip with the nominated members names in alphabetical order.
- 5.2.3. The Affiliate Member Representative will mark the paper accordingly by recording a number starting at 1 for their first preference and continue (ie number 2 plus) until all the Members on the nomination form have a number next to their name.
- 5.2.4. The Returning Officer will collate the ballot papers and determine who are the elected persons.

**5.3. Appointment of Association Patron**

- 5.3.1. Any Affiliate Member can nominate a person for Patron.
- 5.3.2. The Board will evaluate the nomination(s) and make a determination.

**5.4. Appointment of Association Auditor**



5.4.1. The Board will evaluate the Auditor after each Audit.

5.4.2. The Board appoints the Auditor.

**5.5. Appointment of Life Members**

5.5.1. Any person of ten years continuous Full Membership and in good standing who has rendered the Club outstanding Meritorious service may be nominated for Life Membership by an Affiliated Member. Their nomination must be endorsed by their Club committee and supported with a written detailed history.

5.5.2. After recommendation by the Board the nominee must be approved by a three-quarters majority of the members present and eligible to vote at an Annual General Meeting.

**5.6. Honorariums**

5.6.1. The following positions will be reimbursed an Honorarium, ratified by the Board, in recognition of costs associated with their respective positions:

(c)	President	\$300
(d)	Vice-President	\$100
(e)	Secretary	\$300
(f)	Treasurer	\$300
(g)	Recording Officer	\$700
(h)	Netball SA Delegate	\$120
(i)	Rep Team Coordinator	\$500
(j)	Grading Sub-Committee Board Representative	\$100
(k)	Umpiring Sub-Committee Board Representative	\$100
(l)	Coaching Sub-Committee Board Representative	\$100
(m)	Competition Management Sub-Committee Board Representative	\$100
(n)	Social Media/Website Coordinator	\$100
(o)	Rep Team Coaches	\$150/carnival day
(p)	Rep Team Coach Intern	\$250
(q)	Rep Team Umpires (badged)	\$100/carnival day
(r)	Rep Team Umpires (unbadged)	\$75/carnival day

**5.7. Circulatory Resolutions Process**

- 5.7.1. All directors entitled to vote on the resolution must sign a document stating that they are in favour of the resolution. The resolution is passed when the last director signs it.
- 5.7.2. Directors may sign separate copies of the resolution, as long as the wording of the resolution is the same in each copy.
- 5.7.3. If a circular resolution is sent to directors by email, directors can agree to the resolution by reply email, but their reply must include the words of the resolution that they are agreeing to.
- 5.7.4. The directors must record and sign a minute at the next board meeting setting out the words of the resolution and that it was passed by a circular resolution.

**5.8. Board Portfolios; functions and definition**

**5.8.1. Chairperson (or President)**

- (a) Responsible to the Board.
- (b) Ensure the safekeeping of the Common Seal.
- (c) Chair Board Meetings, Sub-Committees, Annual and Special General Meetings.
- (d) Represent the views of The Association and be the spokesperson for The Association or delegates as required.
- (e) Present the President's Annual Report to the Annual General meeting.

**5.8.2. Vice President**

- (a) The Vice President is responsible to the Board, and in the absence of the President presides over the meeting as required.

**5.8.3. Secretary**

- (a) Be the Public Officer as required by The Act unless the Board appoints a nominee.
- (b) Be the contact person for official correspondence.
- (c) Receive nominations for Board & Sub-Committee positions.
- (d) Give notice of meetings in accordance with the provisions of this

Constitution.

- (e) Ensure that records of The Association are kept including the Constitution and Regulations, records of members, a register of minutes of all meetings and of notices, a file of correspondence and records of submissions or reports made by or on behalf of The Association.

**5.8.4. Treasurer**

- (a) Be responsible for the receipt of all monies due to The Association.
- (b) Be responsible for the issue of official numbered receipts for all monies received and issue fines as advised.
- (c) Pay all accounts claimed against The Association, such cheques will be signed by at least two (2) Board Directors.
- (d) Ensure that financial budgets and statements are prepared and submit a report on the finances to each Board Meeting.
- (e) Prepare a balance sheet to be duly audited by the appointed Auditor and presented at the Annual General Meeting.

**5.8.5. Recording Officer**

- (a) Be responsible for the recording of all registrations of players and scores of matches.
- (b) Keep weekly records of game results, premierships tables and advise local publication of it.
- (c) Maintain a current list of all registered players in The Association.
- (d) Maintain a current list of all qualified players in The Association.
- (e) At the end of the minor round notify affiliated clubs of all players who have qualified for finals.
- (f) Advise the Treasurer of fine notices to be issued and the number of registered players.

**5.8.6. Netball SA Delegate**

- (a) Attend all Netball SA Council Meetings.
- (b) Prepare a report for the Board.

**5.8.7. Board Sub-Committee Representative(s)**

- (a) The Board will determine what Sub-Committees it requires each year to manage the Competitions. The Board will appoint a designated representative from each of the Committees it determines and that representative will be a Board Director. (Refer Clause 8 of the Constitution).

**5.9. Complaints**

- 5.9.1. A complaint may be lodged in any case in which it is claimed that any Club, team, umpire, official or member of The Association has committed a breach of, or has failed to comply with, the Provisions of The Association, or of the Rules of Netball or inappropriate behaviour.
- 5.9.2. Complaints must be lodged in writing to the Secretary of The Association before 6 pm on the Tuesday following the match in which the alleged offence took place and be accompanied by a fee. Any member of the Association may lodge a complaint.
- 5.9.3. The Secretary of The Association will notify all members of the Board and the offender within forty eight (48) hours of receiving any complaint and arrange with them for a hearing to be held within fourteen (14) days of such a complaint being received.
- 5.9.4. The Board will establish a Complaints Sub-Committee.
- 5.9.5. Persons required to attend the hearing of a complaint will be given not less than three (3) days written notice of the date, place and time of such hearing. The notice will be sent out by the Secretary of The Association with a copy of the complaint.
- 5.9.6. A written explanation of the decision will be sent to all parties involved as soon as possible after the decision has been made.
- 5.9.7. The Complaints Sub-Committee will inform the Board of the decision.
- 5.9.8. Any Club, team or person upon whom a penalty has been inflicted, will, if not satisfied with the decision of the Complaints Sub-Committee, have a right to appeal from such decision to the Board which may, if it thinks fit, obtain a ruling on the matter from the Netball SA. Any such appeal must be lodged in writing with the Secretary of The Association within five (5) days of receiving notice of the Complaints Sub-Committee decision.

**5.10. Member Protection Policy including Child Safe Practices**

- 5.10.1. The Member Protection Policy is available on the Association web site:  
[www.hna.com.au](http://www.hna.com.au)
- 5.10.2. The Association takes very seriously all facets of the Member Protection Policy.
- 5.10.3. The legal requirements pertaining to Child Safe Practices are to be adhered to very carefully by all members.

**6) BOARD SUB-COMMITTEES**

**6.1. The Sub-Committees for 2023 competition season are:**

- (a) Grading
- (b) Representative Team Management
- (c) Umpiring
- (d) Competition Management
- (e) Promotion and Future Planning

**6.2. Each Sub-Committee for 2023:**

- 6.2.1. The number of representatives from Affiliate Members will be specified in the Sub-Committee terms of reference detailed in Regulation 6.4.
- 6.2.2. The Board Representative will be approved and appointed by the Board.
- 6.2.3. A representative may nominate one person from their club (Affiliate member) as an alternative representative.
- 6.2.4. The Sub-Committee will appoint a chairperson who may or may not be the Board appointed representative.
- 6.2.5. Will be expected to meet as required.

**6.3. Nominations from the following groups are to be submitted to the Board detailing which Sub-Committee the person wishes to nominate for:**

- (a) Affiliate Members,
- (b) Representative Teams,
- (c) Coaches,
- (d) Umpires.

**6.4. Terms of Reference for Sub-Committees**

**6.4.1. Grading Sub-Committee**

- (a) It is recommended that there will be 4 members of this sub-committee plus a Chairperson.
- (b) Each Affiliate club may nominate a member for this sub-committee.
- (c) The Board will approve each member of the sub-committee and appoint the Board Representative from that sub-committee.
- (d) The sub-committee will decide its Chairperson who may or may not be the Board Representative.
- (e) The Grading Sub-Committee is responsible for grading nominated teams.
- (f) To determine the number of grades necessary for the season.
- (g) In the Senior Division, divide the nominated teams into grades, as per the discretion of the Grading Sub Committee, ideally of not more than eight (8) teams in each grade and a minimum of six (6) teams in each grade.
- (h) In the Junior Division, divide the nominated teams into grades, as per the discretion of the Grading Sub Committee, ideally of not more than eight (8) teams in each grade and a minimum of six (6) teams in each grade.
- (i) Each year the Board will provide further items for review and discussion under the terms of reference for the sub-committee.
- (j) Prepare a report for the Board after each sub-committee meeting and email to the HNA Secretary.

**6.4.2. Representative Team Sub-Committee**

- (a) It is recommended that there will be 5 members of this sub-committee plus a Chairperson.
- (b) Each Affiliate club may nominate a member for this sub-committee.
- (c) The Board will approve each member of the sub-committee and appoint the Board Representative from that sub-committee.
- (d) The sub-committee will decide its Chairperson who may or may not be

the Board Representative.

- (e) Accept nominations for the position of coach and manager for each Association Representative team.
- (f) Attend Regional Meetings.
- (g) Prepare a report for the Board after each sub-committee meeting and email to the HNA Secretary.
- (h) Maintain and distribute uniforms.
- (i) Co-ordinate Association Representative Team trials.
- (j) Each year the Board will provide further items for review and discussion under the terms of reference for the sub-committee.

**6.4.3. Coaches Sub-Committee**

- (a) It is recommended that there will be 2 members of this sub-committee plus a Chairperson.
- (b) Each Affiliate club may nominate a member for this sub-committee.
- (c) The Board will approve each member of the sub-committee and appoint the Board Representative from that sub-committee.
- (d) The sub-committee will decide its Chairperson who may or may not be the Board Representative.
- (e) Convene Coaches workshops.
- (f) Attend Regional Meetings.
- (g) Prepare a report for the Board after each sub-committee meeting and email to the HNA Secretary.
- (h) Provide support for Coaches for any Association requirements.
- (i) Each year the Board will provide further items for review and discussion under the terms of reference for the sub-committee.

**6.4.4. Umpires Sub-Committee**

- (a) It is recommended that there will be 5 members of this sub-committee plus a Chairperson.
- (b) Each Affiliate club may nominate a member for this sub-committee.

- (c) The Board will approve each member of the sub-committee and appoint the Board Representative from that sub-committee.
- (d) The sub-committee will decide its Chairperson who may or may not be the Board Representative.
- (e) Convene Umpires workshops.
- (f) Prepare a report for the Board after each sub-committee meeting and email to the HNA Secretary.
- (g) Organise umpires for Association requirements.
- (h) Each year the Board will provide further items for review and discussion under the terms of reference for the sub-committee.

**6.4.5. Competition Management Sub-Committee**

- (a) A representative from each club can be a member of this sub-committee.
- (b) Each Affiliate club may nominate a member for this sub-committee.
- (c) The Board will approve each member of the sub-committee and appoint the Board Representative from that sub-committee.
- (d) The sub-committee will decide its Chairperson who may or may not be the Board Representative.
- (e) Prepare a report for the Board after each sub-committee meeting and email to the HNA Secretary.
- (f) Each year the Board will provide further items for review and discussion under the terms of reference for the sub-committee.

**6.4.6. Player Conflicts and Complaints Sub-Committee**

- (a) It is recommended that there will be 4 members of this sub-committee plus a Chairperson.
- (b) Each Affiliate club may nominate a member for this sub-committee.
- (c) The Board will approve each member of the sub-committee and appoint the Board Representative from that sub-committee.
- (d) The sub-committee will decide its Chairperson who may or may not be



the Board Representative.

- (e) The Complaints Committee is called to receive immediate complaints.
- (f) Prepare a report for the Board after each sub-committee meeting and email to the HNA Secretary.
- (g) No member of the Complaints Committee will participate in the hearing of any complaint made against him or her personally, or against a member, an umpire or an official of an affiliated club of which they are a member. In such cases the Board will appoint a substitute member.
- (h) Each year the Board will provide further items for review and discussion under the terms of reference for the sub-committee.

**6.4.7. A-Grade Management**

- (a) It is recommended that there will be 3 members of this sub-committee plus a Chairperson.
- (b) Each Affiliate club may nominate a member for this sub-committee.
- (c) The Board will approve each member of the sub-committee and appoint the Board Representative from that sub-committee.
- (d) The sub-committee will decide its Chairperson who may or may not be the Board Representative.
- (e) Prepare a report for the Board after each sub-committee meeting and email to the HNA Secretary.
- (f) Each year the Board will provide further items for review and discussion under the terms of reference for the sub-committee.

**6.4.8. Promotion and Future Planning**

- (a) It is recommended that there will be 4 members of this sub-committee plus a Chairperson.
- (b) Each Affiliate club may nominate a member for this sub-committee.
- (c) The Board will approve each member of the sub-committee and appoint the Board Representative from that sub-committee.
- (d) The sub-committee will decide its Chairperson who may or may not be the Board Representative.

- (e) Prepare a report for the Board after each sub-committee meeting and email to the HNA Secretary.
- (f) Each year the Board will provide further items for review and discussion under the terms of reference for the sub-committee.

**Regulations Version Control**

Date	Clauses amended	Description of change	Meeting Date
01/04/2017	New Regulations	Total Change – Approved at Board Meeting	
09/04/18	Various	Rewording – Approved at Board Meeting	09/04/18
08/04/19	Various	Rewording and adding reference to fines, changes to modified rules – Approved at Board Meeting	08/04/19
04/05/21	4.9 4.5.10.(f)	Re-write Uniform requirements Allow a player to play two matches in a Division per day in the major rounds	10/05/21
28/05/22	Various  4.5.6.(b) 4.5.13.(d) 4.7.1.  4.9.11	Changed MyNetball references to PlayHQ, deleted reference to GO grade, replaced by 9&Under, changed 2021 to 2022 Added penalty Change to voting system Coaches not allowed on goal line for 13&Under, 11&Under and 9&Under games Long Sleeve tops allowed under uniforms for all grades	02/05/22
10/03/23	4.5.14.(d) 4.8.11. 6.4.1.(g) and (h)  6.4.8.	Rep Team selection Umpires to select Club Best and Fairest when requested Reworded to guide Grading Sub Committee Addition of Terms of Reference for the Promotion and Future Planning Sub Committee	
04/12/23	4.1.2./4.1.3. 4.5.8.  4.5.9. 4.5.10. 4.5.11.-4.5.13	Change upper age of male players Changed to Minor Round – Senior Division Changed to Modified Rules Addition of Mixed Rules Renumbered	

APPENDIX A

Affiliate Member Application Form

APPENDIX B

Life Member Nomination Form

APPENDIX C

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**CIRCULATING BOARD RESOLUTION**  
**HILLS NETBALL ASSOCIATION**

ABN \_\_\_\_\_

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**A copy of the following document is attached to this circulating board resolution:**

- Board Submission (Appendix B)

**Resolution**

We being all the Directors of Hills Netball Association, at the time this document or a counterpart of this document is last signed, are in favour of the following resolution:

**[insert resolution]**

Signed: _____	Signed: _____
<b>– Director</b>	<b>- Director</b>
Date: _____	Date: _____
Time: _____	Time: _____



Signed: _____	Signed: _____
<b>- Director</b>	<b>- Director</b>
Date: _____	Date: _____
Time: _____	Time: _____



Signed: _____	Signed: _____
<b>- Director</b>	
Date: _____	Date: _____
Time: _____	Time: _____



APPENDIX D